

ABBOTSHALL PARISH CHURCH OF SCOTLAND, KIRKCALDY  
CONGREGATIONAL BOARD

Kennedy Hall

Thursday 26<sup>th</sup> September 2013

The Congregational Board meeting was constituted with a prayer.

Sederunt:

Present were the Minister in the chair and 18 Board Members.

Minutes:

The minutes of the meeting held on Thursday 20<sup>th</sup> June 2013 were approved without change.

Matters Arising:

Church Bell – at the meeting on 21<sup>st</sup> March 2013 concern was expressed that the Bell Pintles were worn making the bell difficult to pull. The Property Convenor advised that the Pintles would be greased and this work would be added to the Property work list.

Action: Property Convenor.

Property Report:

The Property Convenor distributed a comprehensive list of the current status of maintenance work on the Church Properties. He provided a comprehensive verbal report on work completed and invoiced, and work in hand and the estimated cost for the remainder of 2013.

Halls:

The Property convenor reported that:

- 2 new groups have booked to using the Halls from next week. A family exercise and dance group and a pre-school art group.
- The Adam Smith College have relinquished their use of the Halls at present and there is no indication as to whether they will require the Halls in the future.
- All other Halls Bookings are per the Halls Schedule on the Web site.
- The Sunday War Games Group payments are not covering the cost of use of the Halls. The Group have been contacted several times over the last 15 months with requests to pay the correct rental charges for 5 hours use of the Halls. They have still not come up with a proposal on how to meet the Property Convenor's requests for full payment. It was agreed by the Board that the War Games Group be served notice to quit the use of the Halls. The Property convenor to issue 2 weeks' notice to quit from Sunday 29<sup>th</sup> September.

Finance Report:

The Treasurer, Andrew Duncan, distributed a copy of income and expenditure for the year to 24/09/13 also containing an Analysis of Funding for Abbotshall Parish Church from 2008.

The Treasurer reported that:

- Reports on the payment of PAYE are now issued on line.
- Returns to OSCR are submitted on line and have been accepted.
- The current cash flow is poor though Share Capital puts the situation in a better position though not easily realisable.
- Bank issues have now been addressed and the Treasurer now has on line access to view accounts
- Gift Aid submissions are also being submitted on line.
- Small contributions such as Open Plate and Coffee Morning contributions now come within the Gift Aid Scheme.
- The number of households contributing to Church Income continues to decrease year on year.
- Getting a better understanding of what the end of year income will be.
- The Budget for Property Maintenance was cautious and included only essential maintenance of Church Properties. Despite this expenditure still exceeds the Income.

Discussion took place around the possible future of Abbotshall Church if the money in the Bank runs out. It was recognised that unless income is increased the money in the Bank will run out in a few short years.

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Annual Appeal:

Discussion took place regarding requesting additional donations from all Member households. It was agreed that Envelopes appealing for donations should be sent out with the News Letter due for distribution on 8<sup>th</sup> November.

Action: Communications Group

Organisations Report

Diane Murray advised that she would make up and distribute the Visitations List.

Other Reports:

Euan Fraser reported on the Christian Aid collection for 2013. Kirkcaldy collection is comparable to other Charitable Groups and that the door to door collection method continues to be the best method of raising money.

Jenny McLeod reported on the success of the Bike and Hike 2013. 5 Members of Abbotshall had taken part and hiked around 8 Churches on 7<sup>th</sup> September. £110 had been raised in aid of EMS International. Jenny thanked the Abbotshall Members who had welcomed 13 bikers and hikers to Abbotshall Church.

AOCB:

None.

Next Meeting:

The next meeting of the Board will be held in the Kennedy Hall on Thursday 30<sup>th</sup> January 2014 at 1930 hrs. This will be a combined Board and Trustee meeting for the presentation of the 2013 Accounts.

There being no further business the meeting was closed with the Grace.

Chair

Clerk